

April 16, 1920.

OSD Declassification/Release  
Instructions on File

## MEMORANDUM FOR THE CHIEF, GEOGRAPHIC BRANCH.

Subject: Method of Cooperation.

The following method of cooperation has been agreed upon between us, after consultation with the heads of the Positive and Negative Branches, and is put in record form at your suggestion. I request that you approve it and that it then be sent to the Record Section for file.

1. That M.I.9 continue to exert itself in the procurement of names of probable informants on countries, regions or subjects in which it is interested.
2. That all letters written in M.I.9 for the purpose of developing informants or for realizing on their information, in short all correspondence on these subjects, will be sent through M.I.5, where the correspondence is subjected to examination so as to insure that the informant is not written to by other sections of the Division on the same subject, and that the request for information is reasonable.
3. That the letters will be signed by the Chief, M.I.9, or, where an informant is known to an officer of M.I.9, by that officer. In cases that arise where personal contact has been established with an informant by an interview or other causes, the name of the officer who interviewed the informant will either appear in the body of the letter, or, when desirable, the letter will be signed by him.
4. In order that M.I.5 may gradually build up the informants' card file, whenever a letter is written to an informant, whether there has been previous correspondence with him or not, his card or a copy of it will be attached to the communication at the time it is routed to M.I.5, and retained in that section.
5. That all informants who visit the Military Intelligence Division for interview, will first be conducted to M.I.5 for such interrogation as will determine the character of information they possess. In putting an informant, M.I.5 will be guided solely by the kind of information he is best capable of giving, regardless of the form which first.

Sherman Miles,  
Colonel, General Staff.

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